

Behaviour policy: coronavirus addendum

Harbinger Primary School



Additional amendments to the Behaviour Policy, in response to the Covid-19 crisis and protective control measures in place in school

Approved by:

Executive
Headteacher;
Governing Board -
pending

Date: January 2021

Last reviewed on:

Next review due by:

March 2021 (Half-termly)

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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal Behaviour Policy. Pupils, parents and staff should continue to follow our normal Behaviour Policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

Harbinger's [Behaviour Policy was updated in September 2020](#), in response to the full reopening of schools and it clearly sets out the rules the school has in place. This can be read in other planning documents that have been created and in line with the latest government guidance for [restricting attendance during the national lockdown](#):

- Updated Covid-19 School Risk Assessment inc. Online safety
- Parent Guidance for School Reopening
- Staff Guidance for the Partial Closure of School
- Microsoft Teams Rules
- Staff, Pupil and Parent AUP

These documents contain information about:

- › Minimising contacts (grouping children and staff into 'Bubbles'; who children work and play with; moving around the school (e.g. one-way systems, out of bounds areas, queuing)
- › Altered routines for arriving or leaving the school (staggered start/end times and staggered break and lunchtimes)
- › Hand hygiene, such as handwashing and sanitising
- › Respiratory hygiene (sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands)
- › Telling an adult if they are experiencing symptoms of coronavirus
- › Sharing any school equipment /facilities (cleaning regime)
- › Not to cough or spit at or towards any other person

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will acknowledge in the following ways:

- A smile/thumbs up
 - Genuine praise that is specific to the behaviour/attitude demonstrated by the child
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- Being nominated to share examples of their best work/behaviour in sharing assemblies/newsletter/Twitter
- Communication with parents
- In some cases, stickers may be awarded as a physical acknowledgement or extra playtime
- Positive experiences (i.e. marble jars)
- In some cases, Class Dojos

However, if pupils fail to follow these rules, depending on the level of behaviour presented, we will:

- Give reminders
- Tactically ignore
- Adult has supportive conversation with child
- Child has time out, where appropriate
- Restorative Approach conversations used
- Re-engage child in a more positive game
- Teacher makes informal contact with parents to notify them of behaviour

2.3 Changed rules

Until further notice, we will alter the following school rules:

- Expectations for attendance – the [latest government guidance](#) says that from 5 January 2021 until half term, only the children of critical workers and vulnerable pupils should attend school, with remote learning offered to all others. The school will make regular checks on children's attendance and will contact parents where there are concerns about the children engaging in remote learning

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the 'Microsoft Teams Rules' and ensure their children follow them. Parents should contact Nimesha Nagahawatte, Head of School, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

General Rules:

- › The school day starts at 9am and ends at 3:15pm
- › Check your timetable every morning
- › Teachers will set you assignments each day
- › Classes have 2 face-to-face sessions a day
- › Posts in the Class Team should be focused on learning
- › Use the 'Chat Channels' for social chats

During live lessons, pupils are expected to behave appropriately by:

- › Being on time to your face-to-face meetings
- › Having a pencil and paper, ready to take notes

- › Muting their microphone when asked
- › Not muting others
- › Not removing others from the meetings
- › Turning on their camera when asked
- › Raising their hand to speak
- › Wearing appropriate clothes (not pyjamas)
- › Not disrupting the lesson for others (for example, by messaging about something other than school work)
- › Be an active learner and join in the conversation – ask and answer questions
- › Make sure everyone at home knows you are in a live lesson
- › Leaving the meeting when the teacher ends

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they do not engage with the remote learning set for them, we will do the following:

- The teacher should give reminders/have supportive conversations in the first instance or call parents to help to monitor behaviour.
- If inappropriate behaviour persists, or is of serious concern, contact the following:
 - EYFS – Jackie Garner
 - Years 1 & 2 – Jubeda
 - Years 3 & 4 – Matthew
 - Years 5 & 6 – Nimesha
- Report safeguarding concerns for children in EYFS to Jackie Garner
- Report safeguarding concerns for children in KS1 & KS2 to Jubeda
- Report concerns for attendance to Matthew

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every half term. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- › Safeguarding and Child protection policy
- › Safeguarding Policy Addendum January 2021
- › Behaviour policy
- › Covid-19 Risk Assessment
- › Online Safety Policy
- › Acceptable User Policies
- › Microsoft Teams Rules