

LONDON BOROUGH OF TOWER HAMLETS
GOVERNING BODY OF HARBINGER PRIMARY SCHOOL

MINUTES OF GOVERNING BODY MEETING

Date of Meeting	26 th May 2022
Venue	Harbinger Primary School
Chair	Martin Young
Clerk & Minutes	Suzette Nicol
Time	5:00 p.m.

MEMBERSHIP:

Governor	Category
Martin Young (Chair)*	Co-opted
Rebecca Abrahams (Executive Headteacher)*	Staff (Head)
Vaughan Pilikian	Co-opted
Caroline Hurley*	Co-opted
Father Tom Pyke	Co-opted
Benedict Brickley (Ben)	Co-opted
Shantanu Deo	Co-opted
Susannah Abdelouahed*	Parent Governor
Kiran Rahman*	Parent Governor
Jasmine Islam	Parent Governor
Srividya Srivathsan (Vidya)*	Local Authority
Eddie Miller*	Staff

Also In Attendance	Role/Title
Nimesha Nagahawatte (Head of School)	Observer
Mai-Anh Dien (School Business Manager)	Observer

* Denotes attendance

PART 1 – OPEN SECTION

	ITEM
1.	Welcome, Apologies For Absence And Declaration Of Pecuniary Interest
	<p>The Chair welcomed attendees to the meeting.</p> <p>Apologies for absence were received from Jasmine Islam, Lawrence Houldsworth, Vaughn Pilikian and Shantanu Deo.</p> <p>Kiran Rahman declared an interest as a member of the Parent-Teacher Association (PTA).</p>

2.	<p>Minutes Of The Governing Body Meeting Held On 24th March 2022 & Matters Arising</p>
	<p>The minutes of the governing body meeting held on 24th March 2022 had been circulated prior to the meeting. It was RESOLVED that the minutes of the meeting of 24th March 2022 be signed by the Chair as a true record of the meeting.</p> <p><u>Matters Arising:</u> There were no matters arising from the minutes.</p> <p>The Chair thanked Kiran Rahman for chairing the last meeting in his absence.</p>
3.	<p>Committee Reports (draft minutes circulated)</p>
	<ul style="list-style-type: none"> • Finance & General Purposes Committee – Minutes of 12th May 2022
	<p>Governors received the draft minutes of the Finance and General Purposes committee meeting of 12th May 2022.</p>
4.	<p>Draft Budget 2022/23 For Approval</p>
	<p>See part 2 – Confidential Minutes</p>
5.	<p>Attendance</p>
	<p>The Chair reported that he had attended a Targeted Intervention Group (TIG) meeting earlier in the day. He mentioned that he had been informed at that meeting that attendance was 93.3% in the spring term. This was due to 4 cases of appendicitis. The figure however showed that the school was turning the corner post-Covid with regard to attendance. The number of pupils affecting the attendance figure was quite low.</p>
6.	<p>Reports from Governors:</p>
	<ul style="list-style-type: none"> • <u>Training and Visits to the school</u> <ol style="list-style-type: none"> i. Visit reports from Kiran Rahman, ABA Link Governor and Susannah Abdelouahed, SEN Link Governor, had been circulated on GovernorHub prior to the meeting. ii. Martin Young said that he would identify the range of opportunities for pre-Ofsted inspection training including those offered by THEP and circulate the information to Governors by email. Action: Martin Young iii. Governors stressed the need for the LA to clearly specify the training that needed to be paid for. iv. Kiran Rahman had attended some training and had some training material she wanted to share with Governors. v. The Head suggested that the best preparation that Governors could do for the Ofsted was to read the SEF.

	<ul style="list-style-type: none"> <u>Chair's Action</u> None
7.	Policies for Ratification
	<p>The following policies had been reviewed, approved and recommended to the governing body for ratification by the Curriculum & Standards Committee:</p> <ul style="list-style-type: none"> i. Marking and Feedback ii. Teaching and Learning Manual iii. Homework Policy iv. Communications Policy <p>RESOLVED: To approve the above policies.</p>
8.	Any Urgent Business
	<p>Srividya Srivathsan gave her apologies for the next meeting as she would be accompanying some children in her school on a trip. Governors noted the given apology.</p>
9.	Date Of Next Meeting
	Thursday 7 th July 2022 at 5:00 p.m.

The open section of the meeting closed at this point. School staff with the exception of the Executive Headteacher left the meeting at this point.

Chair's Signature: _____

Date: _____